We at St. Apollonia Dental Clinic wish to take a moment to welcome you to our practice

We want you to know that we appreciate the opportunity to take care of your child’s dental health. Thank you for selecting us as your dental home and we look forward to treating your child/children. At St. Apollonia our goal is to provide the highest quality care. To reach this goal, our dental professionals will take a personalized approach by sitting down with you and discussing your child’s dental needs and treatment plan. Your child’s dental care is our primary concern. As a new patient there are a few ways you can help us be more successful.

1. Call us to confirm the appointment. This is especially important if you have changed your phone number. We need to speak to you to confirm the appointment. We will always try to call at least 1 day prior to remind you, if we leave a message, please call us back to confirm the day and time. If we do not speak to you, we reserve the right to cancel your appointment.

2. We ask that you please fill out and bring the enclosed forms to your child’s first appointment.
   - Child’s medical history form- You will need to fill out one for each child you are bringing, and be sure to include the name of their primary doctor.
   - Consent to bring child- If someone other than a parent brings them for their appointment and their name is not on this form, we will not be able to provide any services on that day.
   - Patient/Parent registration- Please fill out one for each child you will be bringing.

3. If your child has insurance, please bring your child’s insurance card.

St. Apollonia has a strict attendance policy due to such high demand for dental care in the county. We require a verbal notice at least 24 hours in advance to change or cancel your appointment. We understand that rescheduling is sometimes necessary, but letting us know in advance allows us time to offer that appointment to another patient. We try very hard to maintain our schedule so that all of our patients can be treated promptly. If you are more than 15 minutes late we reserve the right to reschedule that appointment. Needless to say, cancelling with short notice, showing up late, or simply not showing up is very disruptive for our schedule and unfair for our other patients who value prompt treatment. If you fail to show for two appointments, without a 24 hour notice, we will no longer schedule appointments for your child. Thank you for your understanding and cooperation regarding our attendance policy.

We look forward to working with you and your child(ren) to ensure that they have a permanent dental home!

Creating smiles one child at a time.